

August 25, 2010



City Council Committee Report

To: Mayor & Council

Fr: Richard Perchuk, Manager of Operations

Re: Winter Maintenance Policy Amendment

Recommendation:

That Council hereby authorizes a revised Winter Maintenance Policy #OP-4-1; and further,

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

Background:

The Policy is designed as a guide for conducting winter maintenance and is a means of establishing the process and level of service for the winter season.

The Roads Supervisor is recommending the following changes to the wording in order to streamline some of the clauses and provide clarification to others:

Amend:

- 2.1 During normal working hours, 8:00 to 4:30 p.m., Monday to Friday, City employees or police are to contact the Roads Supervisor to alert the first response for sanding or snow ploughing. After hours, police officers are to notify the police dispatchers to contact the Roads Supervisor regarding street conditions. The Roads Supervisor will make necessary arrangements to begin the sanding and snow ploughing operations.
- 3.1 A permanent ban remains in effect on the downtown streets between 2:00 a.m. and 6:00 p.m. The permanent ban means that there is no parking on any signed street between these noted hours for maintenance purposes.
- 3.3 Temporary snow removal signage is placed out the night before in residential areas to be cleared. Any person failing to remove their vehicle from the street can be towed at the owner's expense.

Add:

- 1.3 The normal winter season for the City of Kenora is to be considered from November 15 to April 15 of the following year.

- 6.7 Before or after season storms on an equipment available basis.
Equipment normally used for the winter season might not be available for the storm event. The City of Kenora will make every effort to achieve the Standard Levels as outlined.

I recommend that Council approves the amending of the Winter Maintenance Policy.

Budget: N/A

Communication Plan/Notice By-law Requirements:

Resolution required.

Distribution: R. Perchuk, M. Van Breda